YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	**Govt. J.Yoganandam Chhattisgarh College, Byron Bazar, Raipur (C.G.)**
• Name of the Head of the institution	**Dr. Amitabh Banerjee**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone No. of the Principal	**07712427126**
• Alternate phone No.	
• Mobile No. (Principal)	**9425510098**
• Registered e-mail ID (Principal)	**gjycg.college@gmail.com**
• Address	**Byron Bazar**
• City/Town	**Raipur**
• State/UT	**Chhattisgarh**
• Pin Code	**492001**

2.Institutional status

• Autonomous Status (Provide the date of conferment of Autonomy)	**16/11/1996**
• Type of Institution	**Co-education**
• Location	**Urban**

- Financial Status   **UGC 2f and 12(B)**

- Name of the IQAC Co-ordinator/Director   **Dr Anita Juneja**

- Phone No.   **9827114004**

- Mobile No: **9827114004**

- IQAC e-mail ID   **gjycg.college@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://www.cgcollege.org/

4.Was the Academic Calendar prepared for that year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://cgcollege.org/AQAR_2020-21/Academic%20Calendar%20of%20the%20Institution%202020-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.38**	**2019**	**08/02/2019**	**07/02/2024**

6.Date of Establishment of IQAC   **16/01/2013**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
State/University/UGC	**Autonomous status**	**UGC**	**16/11/1996**	**0**
State/University/UGC	**Autonomous status**	**UGC**	**23/09/2016**	**0**
State/University/UGC	**Autonomous status**	**UGC**	**15/07/2020**	**0**

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the   View File

composition of the IQAC by the HEI

9.No. of IQAC meetings held during the year   04

- Were the minutes of IQAC meeting(s) and   Yes
  compliance to the decisions taken
  uploaded on the institutional website?

- If No, please upload the minutes of the   No File Uploaded
  meeting(s) and Action Taken Report

10.Did IQAC receive funding from any   No
funding agency to support its activities during
the year?

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Conducted online Induction Programme on 2nd Feb 2021. • Organized a workshop on How to Write a Synopsis of a Proposed Doctoral Thesis in Humanities on 19.02.2020, a Ten Day Computer Training Programme for the Teaching Staff from 26 Feb-6 March 2020, a National Symposium on National Education Policy 2020 on 22nd Jan. 2021 and a Workshop on Skill Development and Motivation on 30 Jan. 2021. • Contributed in organizing Raipur Division Level Webinars on the First and Second criteria of NAAC on 14 July 2020 and 2 Dec. 2020 respectively. • Conducted a One Week International Workshop on Research Methodology for Social Science and Humanities from 08.10.2020-14.10.2020 in collaboration with Tamil Nadu Teachers Education University, Chennai. • Two MoUs were signed for the facilities of sports

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Admission process under the control of the Principal from 01.08.2020-31.08.2020	Majority of Students of First Year UG were admitted till 31.08.2020
Admission with permission of the Vice Chancellor :15.09.2020	Remaining admission process completed on 15.09.2020
Starting the teaching work in first year- from 1st Nov 2020 In II & III Year – 07 days after the declaration of results.	Teaching in first year was started from 2nd Nov 2020. In II & II year 07 days after the declaration of results.
Student Union/Cultural, Literary/Sports and other activities. University /Collegiate/District/State Level competitions/Sports/NCC/NSS/Yuva Utsava/Convocation and other activities. Due to Odd/adverse situation (COVID-19 Pandemic) organizing these activities will be as per the orders of the Govt.	These activities were with held as per the orders of the Govt
Organizing supplementary examination (Just after the declaration of results of main exam) result of supplementary examination within 15 days of the completion of examination.	No Supplementary exams were held as the main exams were conducted in online mode.
Quarterly Internal Assessment first week of December 2020	Conducted from 25.01.2021-30.01.2021 from 25.01.2021-30.01.2021
Half Yearly Internal Assessment first week of Feb 2021	Conducted from 22.03.2021-26.03.2021
Annual Practical Exam Till 30th April 2021	10.06.2021-15.06.2021
Annual Exam till May end 2021	21.06.2021- 23.06.2021
Date of declaration of result of final year Till July end 2021	18.08.2021-21.08.2021
Practical exams of I and III	08.06.2021-15.06.2021

Semester (within seven days of completion of exam	
I and III Semester Exam Last week of February 2021	27.05.2021-01.06.2021
Examination result (within one month of the completion of exam)	July 2021
Retotalling	No retotalling was done as the exams were conducted in online mode
II/IV Semester Exam Second week of July 2021	01.10.2021-13.10.2021
Practical exams of II and IV Semester (within seven days of completion of exam)	20.10.2021-25.10.2021
Examination result (within one month of the completion of exam)	02.11.2021-26.11.2021

13.Was the AQAR placed before the statutory body?　　　　**Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	01/12/2021

14.Was the institutional data submitted to AISHE ?　　　　**Yes**

- Year

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- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	01/12/2021

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
01/07/2019	25/03/2020

15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	

Extended Profile

1.Programme

1.1   **24**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **3931**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **1077**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **3765**

Number of students who appeared for the examinations
conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1   **585**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2   **79**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**24**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1	**3931**
Total number of students during the year:	

File Description	Documents
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Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1	**585**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2	**79**

Number of full-time teachers during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	**76**

4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**1788**
4.2 Total number of Classrooms and Seminar halls	**31**
4.3 Total number of computers on campus for academic purposes	**90**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**2664271**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institution offers programmes which are relevant to the local as well as national, regional and global needs. Since its inception the institution has been disseminating knowledge in the streams of Arts, Science, Commerce and Law imparting education generating employability, entrepreneurship and skill development.

Following the UGC norms the Board of Studies in every subject formulates the curriculum looking into the upcoming trends, need

based inputs, feedback from stakeholders, opinions of experts. It does incorporate the cross cutting issues. This curriculum is finally approved by the Academic Council and the Governing Body. The curriculum thus designed and implemented reflects the attainment of POs, PSOs and COs of the respective programmes offered by the institution.

In 2020-21 out of 21, 12 departments have made changes in the syllabi of 34 courses ranging from 1% to 100%. In Hindi, English, Economics, Public Administration and Chemistry minor changes have been made incorporating some novel items. In B.A. II Sociology, History, Ancient Indian History, Geography and Political Science, in PGDCA, B.Sc. II Botany and in M.Sc. Physics overall 20 new courses have been introduced which is a step towards up gradation of the courses to provide the education of sustainable quality.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	**Nil**

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

9

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

161

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

20

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

9

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Institution has imbibed different types of courses like Law,

Economics, Public Administration and Psychology to enhance professional competence while the others aim to inculcate general competence leading to the holistic development of students.

Gender sensitivity and gender sensitization is accomplished through amalgamation of theory and practice. Status of women, women empowerment and developmental issues of women are discussed in Sociology, Law, Public Administration, History and English. Gender budget is discussed in Economics & Public Administration.

Environmental issues are addressed in various courses like Botany, Zoology, Chemistry, MSW, Law, Anthropology, Economic and Natural Resources Management in Geography, Urban Planning in Public Administration, Economics of Social Sector and Environmental Economics in Economics, Tourism and Environment in History, Teaching various literary texts related to eco-critical theories in English and EVS in first year as compulsory paper offering a project on it also.

Human values have been taught in Hindi and English Language and literature at UG and PG level both. Human Rights Laws in Law, Administrative Law and Development Administration in Public Administration, Applied Ethics in Philosophy and Tribal Development in Anthropology. Thus most of the courses are involved to address all these cross-cutting issues.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	**No File Uploaded**
Brochure or any other document relating to value-added courses	**No File Uploaded**
Any additional information	<u>View File</u>

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

202

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<u>View File</u>
Any additional information	<u>View File</u>

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni   **B. Any 3 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	http://cgcollege.org/AQAR_2020-21/Feedback%20Report%202020-2021.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	http://cgcollege.org/AQAR_2020-21/Feedback%20Report%202020-2021.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1695

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1364

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

On the basis of students' performance in XII/UG III that means the qualifying examination the students getting 60% and above are considered Advanced learners and the rest slow learners. Their learning levels are further judged through interactive sessions of the class and their performance in unit tests, terminals and home assignments.

Measures Taken for Slow Learners:

- Individual counseling under mentor-mentee scheme.
- Doubt clearing classes & compensatory teaching is done.
- Suggesting supporting books and providing study material.
- Imparting bilingual explanation for better understanding

Measures Taken for Advanced Learners:

- Special attention is paid to secure university ranks.
- Encouraged to ask question and satisfy queries.
- Motivated them to participate in collegiate and inter-collegiate seminar presentation, extempore, poster presentation, quiz and debate competition.
- Encouraged to enroll in MOOCS (SWAYAM, COURSERA, Internshala etc.)
- Honoring with medals for their academic, sports & cultural achievement.
- Organizing technical training programmes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2020	3714	79

File Description	Documents
Upload any additional information	[View File]()

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institution ensures the use of various learner-centric methods like experiential learning, participative learning and problem-solving methodology in the structure of all programmes. They are as follows:

Measures Taken for Experiential and Participative Learning:

- Laboratory practical classes in all science subjects and a few other subjects like Geography, Psychology and English.
- Surveys in Sociology, MSW, Economics, Geography, Psychology and Commerce.
- Presentation of survey reports made by the students.
- The provision of moot court room for LLB students.
- Screening of films based on prescribed texts by English Department.
- The provision of seminars in all PG programmes.
- Study/Educational tours organized by Geography, AIH, History, Public Administration, Psychology and Law.
- Industrial plant visit by Commerce.
- Training of Yoga and meditation by Philosophy & Sports.
- Advanced learners are made members of Collegiate Committees and Clubs and given responsibility to conduct programmes.

Problem Solving Methodologies:

- The students are provided with certain tasks to inculcate in them problem-solving skills to build their competence.
- Group learning is promoted.
- Students are persuaded to register themselves for MOOCS and Internshala to be skilled and get firsthand experience

of the work field and become self reliant.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Recently digital learning resources have become easily available which make learning more individualistic, creative and dynamic. The teachers adopt modern pedagogy to enhance teaching-learning process that is ICT enabled teaching. To support the faculty members and students the institution is well equipped with essential equipment. The institution facilitates Wi-Fi enabled class rooms with LCD, LAN network, Language Lab and e-learning resources. The students are persuaded to prepare and present power point presentations. Communication skills training is provided during Language Lab session. Learning resources and N-List facilities are availed in the Library. Instructional material is uploaded on cgschool.in portal, college website as well as on YouTube by most of the professors of the college. The COVID-19 pandemic has come to us as a boon and has made the entire teaching fraternity techno-savvy. Nowadays the teachers are engaged in teaching on online mode with the help of ppt presentation & flipped teaching.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.cgcollege.org/Assets/Documents/Teachers%20Using%20ICT%20Tools.pdf
Upload any additional information	[View File](#)

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

79

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

After receiving the academic calendar released by the Dept. of Higher Education the institution prepares its own schedule/calendar with minor changes in the beginning of the session. It is communicated to all the faculty members. An effective time table is prepared for its implementation. Department wise time table and work load distribution is done. The time table efficiently deploys the units of time distributed in a balanced way. The Autonomous Cell releases a common teaching plan for the session which is followed by the teachers accordingly for effective Curriculum delivery. The faculty members also prepare their teaching plans in the beginning of the session for effective curriculum delivery. The students' understanding is continuously evaluated through timely conduct of unit tests and terminal exams. The faculty members maintain their daily diaries to record the accomplishment of their proposed work which is monitored by the Head of the Department and the Principal every month. If it is not done in time the concerned teacher completes the portion by engaging extra classes. This year due to the arrival of COVID-19 pandemic the process of admission in UG & PG and teaching started late due to delay in the conduct of previous year exams and the declaration of results. Anyhow it could be managed by the efforts of college administration successfully.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

79

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

65

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

37

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

Nil

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- **In order to increase the efficiency and effectiveness of the Examination system, the institution introduces reforms in the examination process to gauge the knowledge and skills acquired at various levels of the programmes. COVID-19 Pandemic came as a challenge to the examination cell to organize examination. The cell conducted Semester/Annual online examination through portal on College website. The question papers were uploaded on the College website and different WhatsApp groups as per the time table. The students solved the question papers at home and uploaded their scanned answer sheets on the portal within the time limit.**
- **To acquaint the students with online examination a mock test is organized.**
- **Valuation of answer books was also totally accomplished through the Examination portal by providing soft copies to the examiners.**
- **Results were conveyed through College Website and net copies of their mark sheets were also made available to**

the Students.

- In this way the entire examination process was IT integrated.
- Even two internal Assessment tests were conducted through online mode.
- The Cell conducted a Special Online Examination also for those who were dissatisfied with their results or those who could not take their online exams.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The POs, COs and PSOs offered by the institution are stated and displayed on the website of the institution and communicated to teachers and students. These outcomes provide the academic vision of the institution and serve as guidelines for the programmes and courses. They convey the academic value and goals of the institution. They clarify the learners what is expected of them as well as the skill, competence, understanding and ability is going to be acquired on successful completion of their studies.

Apart from displaying these learning outcomes on the college website its hard copies are available in all the departments for ready reference to teachers and students. They are displayed on the departmental notice board. First year/Semester Students are communicated in Induction Programmes organized by IQAC. The departments also make them aware of it through orientation programmes. The teachers mention the POs and COs in their daily diaries also in the beginning of the session and communicate it to the students in their class.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	[View File](#)
Link for additional Information	**Nil**

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Programme Outcomes and Programme Specific Outcomes are attained through the attainment of course outcomes. COs assess directly the learning experience of the students as well as teaching effectiveness. Delivery and assessment methods are designed accordingly to achieve the stated outcome. Delivery is important that ensures students' ability to acquire the skills and knowledge required. Assessment is also important which assesses whether the students have attained what is expected out of them. Their knowledge and skill attained and their capacity for critical thinking is assessed through personal interaction, continuous internal assessment and Annual/End Semester Examination. The Research Committee analyses the performance of the students in the year-end examination and gives recommendations to improve (if any) the learning outcomes of the students. The attainment of outcomes is measured through pass percentage in the last session and the percentage of students passed with first division and with distinction. The dropout rate for every programme is also observed. Through Seminars, Surveys, Presentation and debates on vital social, political, economics, ethical and environmental issues the awareness and sensitivity of the Students is judged. Their active participation in NCC, NSS, Youth Parliament and Departmental activities attest students' sense of ethical and responsible citizenship.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	**Nil**

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1056

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://cgcollege.org/sss.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

There has been a well-defined Research Policy in the Institution since 2017. The Research Committee is playing a vital role in the promotion of research culture. It encourages the faculty members for publication of research papers and patents as well as motivates PG Students not only towards research but also for some type of start-up. The Departments are persuaded to open new Research Centers. Due to the efforts of the Research Committee two more Research centers are opened after the second cycle of NAAC. The meetings are organized periodically to plan the promotion of research in the Institution. In the research committee meeting, it was decided that

- Measures would be taken to focus on research quality.
- Research centers were instructed to inform research scholars about research ethics.
- To encourage students for the use of E-resources.
- Research centers were instructed to assure that research

papers and research material are plagiarism free.
- A humble request was made to Principal Sir regarding the use of funds obtained from research scholars to develop and facilitate research centers and he agreed to it.
- Formation of Research Club was decided but couldn't be materialized due to COVID-19 Pandemic.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://www.cgcollege.org/Assets/Documents/ResearchPolicy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

23-03-2024 12:33:02

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	**No File Uploaded**
Any additional information	<u>View File</u>

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	**No File Uploaded**
List of projects and grant details	**No File Uploaded**
Any additional information	<u>View File</u>

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	**Nil**
List of research projects during the year	**No File Uploaded**

3.2.3 - Number of teachers recognised as research guides

30

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

As the institution does not have any defined incubation centre it has developed an ecosystem under which various activities are being conducted for creation and transfer of knowledge. These activities are aimed at providing vocational training for soft skill development and the promotion of research. The research committee promotes research culture. The department of Commerce conducted a Workshop on Skill Development and Motivation on 30th Jan 2021. IQAC in collaboration with the Departmental Research Committee of English organized a One Day National Workshop on 19th Feb 2020 on How to Write a Synopsis of a Proposed Doctoral Thesis in Humanities. The department of Commerce, Law, English and Anthropology in collaboration with Tamil Nadu Teachers Education University organized a One Week International Workshop on Research Methodology for Social Sciences and Humanities from 08-14 October 2021.IQAC in collaboration with the Department of English organized a National e-Symposium on National Education Policy 2020 on 21 January 2021.The tradition of celebrating Maths Day is followed this year also. A 10 Day Computer Training Programme was organised for the teachers. Community orientation

has been done by the Department of Law (Legal Aid and Awareness Programme), Sociology (legal Awareness among rural people), NCC and NSS.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the

year

3.4.2.1 - Number of PhD students registered during the year

3

File Description	Documents
URL to the research page on HEI website	https://cgcollege.org/Main1.aspx?102123
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File](#)
Any additional information	[View File](#)

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.11

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File](#)
Any additional information	[View File](#)

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.25

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cgcollege.org/Assets/Documents/Books%20Published%20during%20the%20Year_merged-compressed.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

1

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The Extension Activities were organized by the Institution throughout the year. Law Students organized Legal Aid Camp for spreading Legal awareness among the masses regarding Woman Empowerment, Child Labour, Rights of Prisoners, Rights to Education, Social Justice, Domestic Violence and Environment sustainability. In the South Bastar, a Naxalist eradication campaign was launched to aware rural people about illegal activities and the result of which was surrender of 20-30 villagers to the administration. Victimized women were offered treatment. People were helped to get their Ration Card made under government schemes. In the National Lok Adalat people were exhorted to settle their disputes through mutual agreement in the district court.

During lock down the units of NCC and NSS served the humanity in distribution of food packets in slums and helped the district administration. The cadets of Naval NCC Unit participated in "Ex NCC Contribution Activity" from 15th May 2020 to 21st May 2020 for controlling the traffic. Some professors helped the district administration in contact tracing also. Department of chemistry conducted "Chemistry Online Quiz 2020" from 4th August 2020 to 06th August 2020. International Yoga day, World Environment Day, NCC Day and Navy day were also celebrated in online mode.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

7

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

8

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

145

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

8

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	[View File](#)

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

2

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institute tries to meet the requirement of each department/ administrative section in the form of infrastructure facilities available. The institute ensures adequate availability of physical infrastructure in the form of equipment, books, ICT facilities, consumables, furniture, teaching aids etc. Financial resources in terms of grants from State Govt., UGC, Janbhagidari are utilized to upgrade and improve infrastructure facilities. Future requirement is identified and augmented from time to time. There are 29 well ventilated, exclusive class rooms with sufficient seating capacity and proper electrification.07 Undergraduate and 08 post graduate Laboratories are there to meet the demand of practicals. There is one Computer lab with 23 computers. The institution has one Mathematical Computational Lab with thirteen computers. In the English Lab Laptops, Computers, Mobile Apps, audio visual Aids, LED TV and LCD

Projector are used in teaching and learning English language. During COVID-19 Pandemic Internet facilities were improvised for efficient online teaching. All departments were provided with Internet facility and some with LAN. Some Departments were provided with cameras and speakers too.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The sportsmen of the college have made giant strides in the field of sports. The Department of Sports has indeed succeeded in perpetuating sports culture among the students of the institution for whom the infrastructure and expertise are always made effectively available. The Institution with the help of district government is striving to provide infrastructural facilities par excellence. The facilities for Indoor and Outdoor games are available in the Institution. The institution has also signed MoUs with other agencies for using their playground facilities. They are Union Club (for Table Tennis, Badminton, Tennis and Swimming) and VIP Club (for Table Tennis, Badminton, Tennis and Swimming) along with free coaching to the players. Students participating at the State/Inter University level are provided track suit and sports kit. For cultural activities and Yoga 02 seminar halls with public address system are used. The Cultural committee and Literary Committee of the College plan for organising cultural and literary activities in the College. The students participate in the Collegiate, Inter Collegiate and University level in these categories.

This year due to the COVID-19 Pandemic as per the orders of Higher Education no sports and cultural activities were organised. It will be resumed next year.

File Description	Documents
Geotagged pictures	**No File Uploaded**
Upload any additional information	[View File](View_File)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

31

File Description	Documents
Upload any additional information	[View File](View_File)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](View_File)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0

File Description	Documents
Upload audited utilization statements	**No File Uploaded**
Details of Expenditure, excluding salary, during the years	[View File](View_File)
Any additional information	[View File](View_File)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of the college is not automated; hence the college has not established ILMS in the library. But the library has N-List connectivity of INFLIBNET through which e-books and e-journals can be accessed.

The current mission of the college is automation of library .The institution will procure automated package of library services that contains several functions. These functions usually include

circulation, acquisitions and cataloguing etc. ILMS to be established in the college may comprise of a relational database, software to interact with database and two graphical user interfaces.

All P.G. students of the college have been registered to use N-List E-resource. Every year in the Induction program the fresher students are made aware of library resources available in the institution.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

D. Any 1 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<u>View File</u>
Upload any additional information	<u>View File</u>

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.66946

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Any additional information	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

4

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has an IT policy. IT Service Management is looked after by the Computer Personels of the college. Outside experts are also called in case of need. The website is updated and monitored by the website up gradation committee. The Institute has deployed a good number of latest configuration computers. Customized developed software is deployed for admissions, exams and results. Computers of Administrative Section and Computer Lab are connected through LAN. For administrative information security, user level authentication access is followed. Campus is having high speed internet facility. The institute has a 24X7 Wi-Fi facility in the college campus for the students and faculty members to avail internet connection at any place in the college. The college has Network Resource Center to facilitate IT services. College Campus security is maintained with the help of CCTVs which enables to ensure the safety and security of the campus. During the COVID-19 Pandemic the website of the institution crashed. The data was uploaded again and up gradation of website was done. The Internet facilities were improvised for efficient online teaching. All departments were provided with Internet facility and some with LAN. Some Departments were provided with cameras and speakers too

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3714	90

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus   A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing   E. None of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

2664271

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Upload any additional information	[View File]()

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Systems and Procedures for the Utilization of

Facilities and Maintenance of the College Infrastructure

College Building: A Building Committee has been constituted to oversee the maintenance of building. The maintenance of infrastructure and construction is done by PWD whether it is funded by the Department of Higher Education or UGC. Minor maintenance work is done with the funds received from Jan Bhagidari .

Classrooms: Regular cleaning and sanitizing of the class rooms, wash rooms and labs is done by the cleaning staff of the college. All the maintenance and repair works of class rooms (including electrical repair) is done by PWD.

Laboratories: Laboratory equipment are maintained by the concerning department. The students perform various experiments everyday under the supervision of concerning faculty member, lab technician and lab attendant. The computers and their accessories are maintained by the supplier during the warranty period i.e. three years.

Sports: Indoor and outdoor games are facilitated.

Library: Library Staff ensures the maintenance and functioning of library services. An Advisory Committee suggests measures to improve its functioning.

Canteen: Canteen is utilized by students and staff members of the college and maintained by the manager himself. A Canteen Committee looks after its functioning.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2124

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	[View File](#)

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

5

File Description	Documents
Upload any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology   **A. All of the above**

File Description	Documents
Link to Institutional website	http://cgcollege.org/AQAR_2020-21/Activities%20by%20department.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

11

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

215

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

18

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Due to unusual circumstances of COVID-19 pandemic this year as per the directives received from the Department of Higher Education no Student Council is formed in the institution. In spite of the adverse situation advanced learners are made members of Departmental councils/Parishads/Clubs and given responsibility to conduct online programmes. P.G. Students' (alumni) representations in board of studies of various departments play a vital role in framing the syllabi through their feedback. A Student representative is nominated as a member of IQAC also who participates in the quality initiatives of the cell for the institution. His/her advice makes the IQAC aware of the needs of students and helps in its prospective planning. The nomination of an alumnus of the college in the IQAC and Janbhagidari helps in finding out the weaknesses of the instruction which leads to its rectification.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	**No File Uploaded**
List of sports and cultural events / competitions organised per year	**No File Uploaded**
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

To maintain & strengthen the socio-cultural and educational harmony between society and institution the alumni association plays a vital role. With this objective an alumni association was formed in the session 2007-08 which was registered in the session 2015-16 with the title "Alumni Association J Yoganandam Chhattisgarh College Society". Currently the association has 69 members out of which 16 members are the office bearers working under the headship of Mr. Mrityunjay Dubey. The instruction is proud of its brilliant alumni who are distinguished members of the society and are presently working in the significant positions. The association endeavours to ensure the availability of teaching faculties, infrastructure upliftment and other developmental works to supplement their alma mater college achieve its full potential. Since its inception, to encourage meritorious students, gold medals are being given by the members of alumni association. In the meeting of the association on 5th Feb 2021 the proposal of renovating room no. 56 was given to fill the gap of an auditorium in the college. Some alumni assured to help in starting two Value Added Courses on GEM and e-Tendering and GST separately. Regular cleanliness of the college is also taken care of by the association.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	**Nil**

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision of the College:-

- To provide excellent quality education to the students.
- To equip the underprivileged students to meet the challenges of education, work and life.
- To provide a vibrant, caring educational environment.
- To equip the students with knowledge and skills and inculcate values to become good human beings.

Mission of the College:-

- A holistic mission of providing the finest quality education.
- To carry out academic excellence through active students-teacher participation.
- Improving the standard through innovative and effective teaching and curriculum development.
- Providing a conducive environment for research.
- Encourage meaningful learning through community education programme.
- To develop the personality of the students and to inculcate moral, ethical values among them.
- To develop leadership and managerial skills among the students.

For good governance, perspective plan and participation of teachers in the decision making bodies Principal involves the teachers as members of significant bodies of the college like The Governing Body, Academic Council, Janbhagidari, IQAC, Valuation Board, Board of Studies, Examination Cell and various other committees formed at the department & Institutional level. The opinions, decision and recommendations of the committees help in taking decisions regarding the perspective plan of the institution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	**Nil**

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Examination Cell is the best example of decentralization and participative management. It follows the manual of examination system prepared as per UGC guidelines and ordinance of Pt.

R.S.U. Academic,financial and general administrative affairs are governed by Statutory and non-Statutory bodies. The Principal is the Chief Controller of the examination. One Controller, three Asst. Controllers, two computer operators and two class IV employees are deputed in the cell. The role of examination cell is:-

- Review, restructure and redesign the courses with the help of Board of Studies which is finally approved by Academic Council and Governing Body.
- Preparation of Academic Calendar and Teaching Plan.
- Preparation and conduction of Annual and Semester examination.
- Valuation of answer scripts.
- Tabulation of mark lists and preparation of results.
- Declaration of results on website and notice board.
- Printing and distribution of mark sheets.
- Revaluation and retotalling and declaring their results.
- Conduction of supplementary exams and declaration of results.

Outcomes: The Institution has successfully been conducting its own examination with utmost confidentiality ever since it was granted autonomy without any complaint against it. It has established the reputation of the institute and the prospects of its students.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Govt. J. Yoganandam Chhattisgarh College ia an autonomous College where students from all over the State come to study. Including Law, Social Science, PGDCA and Public Administration, this is the only college in the state where all the disciplines are taught. The college is committed to make its students

responsible and aware about the burning public issues. To acquaint the students with Indian system of governance and parliamentary democracy, Youth Parliament is organized by selecting some enthusiastic students. For mapping and identifying the human resource and nurturing the talent, the institution has been organizing this activity since 2014. This initiative was taken by the department of Law and Public administration under the supervision of IQAC. Through the youth parliament, the students voice their genuine and sincere opinions about participation of youth in the New India. This collective effort promotes decision making ability, leadership quality, critical thinking and understanding the gravity of political issues among students. The vision of the college is to make the students aware and responsible citizens of the society. This activity is student centric, so as to assure public participation in the administration. In the parliamentary democracy public participation and cooperation in the society is ensured through the medium of students. Students are enabled to understand democracy and role of legislature. This year due to COVID-19 Pandemic the past tradition of organizing Youth Parliament was broken which would hopefully resume from the next year.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Government of Chhattisgarh in the supreme authority. The Directorate of Higher Education takes academic and administration decisions which are carried out through the Principal. The ordinance of Pt.RSU and UGC are followed. The Governing body, the Academic council, the Jan Bhagidari Samiti, the finance committee and the Internal Quality Assurance Cell help the Principal in managing the institution.

The Registrar, the head clerk, the Accountant, the technical and non-technical staff and the supporting staff, Librarian and the Sports officer assist the Principal in administration. In

Academics the head of the Departments supervise the activities of the Department and cater to the needs of the students.

The Examination cell of the College, run by a Controller, two Assistant controllers and supporting staff, conducts examinations and all other related peripheral activities. It

Every year supporting services are upgraded for maximum utilization. The automation of central library is under consideration. Sports facilities for basket ball, volley ball, cricket and table tennis are made available to students every year. Human values and ethics, discipline and social commitment is inculcated through two NCC wings and one NSS unit. The students are provided with State and Central Scholarships.

File Description	Documents
Paste link to Organogram on the institution webpage	https://cgcollege.org/Assets/Documents/Organogram%20of%20the%20Administration.pdf
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Being a Govt. institution only the Following welfare schemes of State Govt. are applicable for the teaching and non-teaching staff :

- Maternity leave
- Paternity Leave
- Medical Leave
- Anukampa Niyukti
- Child Care Leave
- Gratuity

The teaching staff receives salary from state govt. as per seventh plan of the UGC and the non-teaching staff is paid as per the State Govt. Scale.

The Institution encourages the newly recruited faculty members to participate in orientation and refresher course. Faculty members are granted duty leave for attending seminars/workshops/conferences etc. they are granted study leave to pursue their doctoral degree as per UGC and State Govt. rules. Training programmes have been organized for the teaching and non-teaching members to upgrade their skills. The Institution is bent upon signing MOUs with the institutions of repute so that the employees can be trained properly. In order to enhance the computer skills of the teaching staff a Ten Day Computer Training Programme was organized and 09 were benefitted by it. To groom the research skills a One Week International Workshop on Research Methodology for Social Sciences &Humanities was organized in Collaboration with Tamil Nadu Teachers Education University, Chennai.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

20

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College has a proper mechanism for both internal and external financial audits. The finances and the accounts are audited regularly. Its details are as follows: Internal Audit: The Internal financial accounting is done every month before

10th and then the same accounts are audited by the internal auditors from Department of Commerce. If any mistake is noticed the same is rectified then and there. After rectifications if any, the report would be submitted by internal auditors to the Governing Body for approval. A report of the monthly expenditure (MER) is prepared every month and sent to Directorate of Higher Education. External Audit: List of various funds and the procedure of their audits: Government Funds: The Audit wing of the Directorate of Higher Education does the audit of these funds in addition CA and Accountant General Audit is also done. Non-Government Funds: Amalgamated. UGC Grants: the Chartered Accountant, Departmental and AG audits are done. Janbhagidari Funds: The Chartered Accountant appointed for the purpose does its audit. Exam Funds are again audited by a Chartered Accountant. RUSA grants are also audited by a Chartered Accountant. Due to COVID-19 Pandemic no internal and external audit took place this year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Various types of funds received by the Institution are utilizedfollowing the rules of Bhandar Kraya Niyam (State Rule 1998). The establishment expenditure of the College including salary and other expenditure is meted out by the Department of the Higher Education, Chhattisgarh for which an estimated budget

is sent to it. Adequate funds are allocated for effective teaching-learning practices. The budget is utilized to meet routine operational and administrative expenses and maintenance of the fixed assets. On priority basis, according to the budget, quotations are invited from at least three different suppliers to find out the competitive prices and the lowest price is approved by the purchase committee and purchase order is issued by the Principal for utilization of funds. The process is followed for all types of purchase whether it is furniture or Laboratory equipment or books. Record of every transaction is maintained in the stock registers by the store keepers, the librarian and Head of the department. Janbhagidari funds are used for appointment of Guest faculties and for the benefit of students. Money collected from the Students for College magazine is utilized in bringing an annual magazine. Overall the Principal monitors and controls the financial procedures.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

After II Cycle of NAAC as a result of IQAC initiatives two practices have been institutionalized:-

1. Online Feedback System
2. Increase in Facilities for ICT Teaching

1. Online Feedback System:- The IQAC improvised the old formats (three point scale) to get accurate results with five point scale which made the IQAC wiser for developing prospective plans. But in order to get a crystal clear feedback IQAC developed an online feedback system. Consequently this year the feedback is collected through Google forms successfully.

2. Increase in Facilities for ICT Teaching:- To establish ICT

enabled global teaching and learning the IQAC increased in facilities for ICT Teaching. IQAC persuaded the teachers to adopt audio-visual method in teaching and learning and make use of internet, INFLIBNET & computers and the faculty members in turn made use of TV, LCD projectors, OHPs and Power Point presentations. The teachers developed contents too and floated it through their YouTube channels. During the Pandemic the teachers engaged 100% Online Classes. For it an LMS GeniusErp was also installed for the smooth conduct of online classes. In this way the students coming from rural background have also become trained for the use of ICT.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The Institutions reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through its IQAC as per norms:

1. SWOC Analysis 2- Feedback of Students

1. SWOC Analysis: - It is done by the committee appointed by the IQAC which consolidates the SWOC analysis of various departments of the college. In the SWOC analysis it was found that computer education was not available for all students and audio-visual aids were less used in teaching. So the challenge before the IQAC was to motivate the faculty to adopt innovative methods as per the changing scenario of Higher Education. As a result of the arrival of pandemic and measures taken by IQAC new method of teaching have been adopted by various departments. Teaching is being done using ICT in almost all departments. The teachers develop and float contents through their YouTube channels. Many a times the concept of flipped teaching is used to provide this practice the number of ICT class rooms are being increased and WIFI

campus has been provided for the students and teaching staff.

2. **Feedback of Students: -** The IQAC evaluates the teaching-learning process through the students' feedback and with the help of the Heads of Departments. In the beginning of the session the Principal conducts the meeting of the staff council to review the overall performance of the college and presents the perspective plan. Another meeting of Staff Council is held before the Commencement of examination in which the academic and extra academic performance the institutions is reviewed and instructions regarding the examination are given by the Principal. Besides this, a daily dairy of each of the faculty members, countersigned by the Head of the Department, is presented before 5th of every month to the Principal for approval. This leads to more accountability in teaching, learning process and improvement in the efficiency of teaching, learning. Governing Body of the College reviews the results and academic activities of the college. The Academic Council approves the syllabi recommended by various Boards of Studies which is finally approved by Governing Body. The Principal finally decides and further implements it. Future plan is prepared for the forth coming session with the aim of increasing employability, improving learning outcomes enhancing research development and generating skilled manpower.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	**Nil**
Upload e-copies of accreditations and certification	**No File Uploaded**
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Zero tolerance in the campus on gender sensitivity is ensured in the Institution. It is accomplished through amalgamation of theory and practice. Status of women, women empowerment, Gender Budget and developmental issues of women are discussed in the curricula of various Courses. The Project Work in Sociology and Law focus upon gender sensitivity and empowerment of the rural women through legal awareness. Ensuring gender equality and providing co-education with the sense of personal security and dignity is the motto of the College. The following measures are taken in the institution to ensure their safety and security:

1. The entry of students on showing their identity cards to the guard only.
2. Installation of CCTV cameras at the prime locations.
3. Display of helpline number for women.
4. Hoardings regarding violence against women
5. Girls' Common Room Facility
6. Installation of Sanitary Napkin Incinerator and Vending Machine in girls' washroom
7. Reservation of one post for girl candidate in the Students' Council
8. One NCC 8 CG Girls Battalion is run for the empowerment of girls.
9. Constitution of Committee against Sexual Harassment, Internal Complaint Committee,Grievance Redressal Cell, Equal Opportunity Cell, Girls' Common Room Committee and Happiness cell..

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	[View File]()

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Management and disposal of waste in the campus is as follows:

Solid Waste Management :- The solid wastes like plastic, card board, glass, rags etc. are collected in the dust bins provided in various corners of the campus and then transferred to the municipal corporation waste collection unit. The college has a shredder machine through which waste office papers and previous year answer copies of the students are cut in to strips and then sent to the agency for recycling. The institution encourages paperless working. The biodegradable solid wastes are dumped in large pits at the corner of the garden to convert it into compost naturally which is used as manure in the garden.

Liquid Waste Management:- The water from the washing place is diverted to the plants in the garden to minimize its wastage.

E-waste management:- In the College the e-wastes are collected periodically and sent to the agency working for the State Govt.

Hazardous Chemicals and radioactive waste management:-Liquid waste generated in the laboratories of chemistry and other departments are first diluted with water and then discharged.

Biomedical waste management:- Biomedical waste of the Girls'

common room has been managed through sanitary napkin incinerator and vending machine.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

    B. Any 3 of the above

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human

    B. Any 3 of the above

**assistance, reader, scribe, soft copies of
reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	**No File Uploaded**
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

In our lives Patriotism and patriotic culture is undoubtedly essential for development of the nation and nation building. It acts as a foundation for all development activities, integrates diverse cultures, traditions, castes, and religions. Patriotism induces a sense of solidarity which acts as an umbrella under which all diversities mingle and nurturing the sense of belongingness and contributing to nation building and national progress. The thoughts of Mahatma Gandhi, Subhash Chandra Bose, Swami Vivekanand and other leaders inspire the youth. Organizing activities focused on these leaders would definitely channelize this most active, dynamic and energetic group in attaining true ideals of nation. So an online elocution competition on Gandhian Philosophy was organized by the Department of Philosophy on Shahid Diwas i.e. 30 January 2021.A webinar was organized by the Department of Public Administration to commemorate the birth anniversary of Netaji Subhash Chandra Bose. On Yuva Saptah an essay competition was organized by the NSS Unit of the college on The Relevance of the Thoughts of Swami Vivekanand in the Present Scenario in January 2021.Independance Day, Yuva Diwas and Republic Day were also celebrated following the SOPs of physical distancing during the Pandemic.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Every year the department of Law celebrates Vidhik Pakhwada from 26 November to 10 December to aware the students about the Costitution of India, human rights and Fundamental Duties. The Department Celebrates 26 November as Constitution Day and 10 December as Human Rights Day. Students are made aware about fundamental duties and fundamental rights, through the curriculum of Humanities, Arts, Law and Commerce Streams and are imparted Values, Civil rights and duties enabling them to become responsible citizens. The department of Law offers internship in the State Human Rights Commission to sensitize students regarding human rights. Sociology, Social work and Law department instruct students to prepare projects on social issues to create legal awareness among rural women. This year all these activities were carried out in online mode due to COVID-19 Pandemic. Under legal awareness programme the Department of Law joins Vidhik Sahayata Kendra to spread awareness among the common public.

The NSS Unit organized a webinar on the Constitution Day. The Unit also conducted a poster competition with the theme of Atma Nirbhar Bharat in online mode. Initiatives were taken to inform students about rights of women on International Women's Day.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed

B. Any 3 of the above

on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The events and activities like the patriotic song competition, speech competitions, Sadbhavna Diwas, National Integration Day, Yuva Diwas, celebrating the birth and death anniversaries of great leaders, Independence Day, Republic Day and other cultural activities are held in the institution to promote the patriotic culture and instill social values and harmony. Shahid Diwas was celebrated in the college with the purpose of promoting national integration and communal harmony among people transcending religious, linguistic, regional and sectional diversities. An online elocution competition on Gandhian Philosophy was organized by the Department of Philosophy on 30th January 2021.Sixty two students attended the progrmme and about 15 students delivered their speech on Gandhian Philosophy. A webinar was organized by the Department of Public Administration to commemorate the birth anniversary of Netaji Subhash Chandra Bose which was participated by 25 students of the institution. Several programs were organized in the college throughout the year envisaging holistic development of our youth. In order to celebrate Yuva Saptah an essay competition was organized by the NSS Unit of the college on The Relevance of the Thoughts of Swami Vivekanand in the Present Scenario in which 20 entries were received between 15 and 20 January 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	[View File](#)
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practices-I

By Govt J Y Chhattisgarh College, Raipur 1.Title of the Practice: organizing Activities Focused on Mahatma Gandhi and Other Great Leaders to Promote the Spirit of Patriotism. 2.Goal: Our obligations to our country never cease but in our lives Patriotism and patriotic culture is undoubtedly essential for development of the nation and nation building. It acts as a foundation for all development activities, integrates diverse cultures, traditions, castes, and religions. Patriotism induces a sense of solidarity which acts as an umbrella under which all diversities mingle and nurturing the sense of belongingness and contributing to nation building and national progress. Activities focused on Mahatma Gandhi and other great leaders of India were planned to achieve these ideas and ideals. 3.Context: The youth play a vital role in the constructive process of building social cohesion, economic prosperity and political stability in a a nation in an inclusive and democratic way. Youth is not only the vital force but also a change agent. They are the pillars of the country who build tomorrow's nation. The seed of patriotism can be sowed in their hearts and nourished through different activities in educational institutions. They should not be polluted with anti-national thoughts. Thus, patriotic culture needs to be promoted to ensure that anti national activities within the country are controlled and the gushing enthusiasm has to be regulated and utilized in the right way. The thoughts of Mahatma Gandhi,Subhash Chandra Bose,Swami Vivekanand and other leaders inspire the youth. Organizing activities focused on these leaders would definitely channelize this most active, dynamic and energetic group in attaining true ideals of nation. 4.The Practice: Events and activities

organized round the year spread the message of great leaders and inspire the students. The patriotic song competition, speech competitions, Sadbhavna Diwas, National Integration Day, Yuva Diwas, celebrating the birth and death anniversaries of great leaders and other cultural activities are held to promote the patriotic culture and instill social values and harmony. 5.Evidence of Success: Mahatma Gandhi rightly said "My patriotism includes the good of mankind in general. For me, patriotism is the same as humanity. I'm patriotic because I'm human and humane." Shahid Diwas was celebrated in the college with the purpose of promoting national integration and communal harmony among people transcending religious, linguistic, regional and sectional diversities. An online elocution competition on Gandhian Philosophy was organized by the Department of Philosophy on 30th January 2021.62 students attended the progrmme and about 15 students delivered their speech on Gandhian Philosophy. A webinar was organized by the Department of Public Administration to commemorate the birth anniversary of Netaji Subhash Chandra Bose which was participated by 25 students of the institution. Several programs were organized in the college throughout the year envisaging holistic development of our youth. In order to celebrate Yuva Saptah an essay competition was organized by tha NSS Unit of the college on The Relevance of the Thoughts of Swami Vivekanand in the Present Scenario in which 20 entries were received between 15 and 20 January 2021. Another activity in the form of poster making competition on Atmanirbhar Bharat was organized by the NSS Unit in which about 15 entries were received between 28 January and 2 February 2021. On 26 November 2020 Constitution Day was celebrated by the unit of NSS by organising a webinar on The Fundamental Duties.The presence of large number of students fulfilled the the purpose of organizing this programme. Every Year Republic Day and Independence Day are enthusiastically celebrated in the Institution. 6.Problems Encountered and Resources Required: Students participated wholeheartedly in different activities with overwhelming presence in online platform.Many other activities were also proposed but could not be held due to the arrival of COVID-19 Pandemic and long lock downs during the period.

Best Practices-II

By Govt J Y Chhattisgarh College, Raipur 1.Title of the Practice: Organizing Vocational Training Programmes for empowering students for a better future. 2.Goal-It is rightly said, "My goal is not to be better than anyone else but to be

better than I used to be." The objective of this initiative was to train and nurture competence in young people especially from economically underprivileged section of society and equip them with employability skills, coupled with access to employment and entrepreneurship opportunities. It enables youth to access entry level positions and placements. 3. The Context-There is humongous gap between the skill existing in a person and the skills demanded by the industry and various companies. This excellent opportunity provides the students a competitive edge and better access to different career options thenceforth securing a better livelihood. It ensures a secure and stable future.Graduating with vocational training would groom them to take initiative as service providers, develop their own business or get a feasible access to employment. Vocational training is an excellent initiative taken for youth to identify, develop and nurture their skills as an important asset for a better and economically secured future. Pradhan Mantri Kaushal Vikas Yojana (PMKVY) is the flagship scheme. The objective of skill development scheme is to enable a large number of Indian youth to take up industry relevant skill Training that will help them in securing a better livelihood. Students with prior learning experience or skills will also be assessed. The Ministry of Micro, Small and Medium Enterprises (MSME), a branch of the Government of India known as the Second Pillar of Indian economy, is the apex executive body for the formulation and administration of rules, regulations and laws related to micro, small and medium enterprises in India . 4. The Practice- Skill development is the only way to counter unemployment. To build a vocational and technical training framework, skill upgradation, development of new skills and innovative training are not only essential for existing jobs but have a vision to open new avenues for future prospects that are to be created.Recognizing the fact that such awareness and training programmes would unify the force of experience, intellect and passion, the Internal Quality Assurance Cell of the college planned a Fifteen Day Training Programme to develop entrepreneurial skill among students. It would have helped the students to develop competencies to become an entrepreneur and contribute towards the country's GDP. But due to the COVID-19 pandemic this plan could not be materialized. Instead the Department of Commerce conducted a Workshop on Skill Development and Motivation on 30th January 2021 which was participated by about 90 students. In order to inculcate research skills among the researchers of the college IQAC in collaboration with the Departmental Research Committee of English organized a One Day National Workshop on 19th February on How to Write a Synopsis of a Proposed Doctoral

Thesis in Humanities which provided the students with the guidelines for preparing synopsis as per university norms, academic writing and review of literature. It was enthusiastically attended by 28 participants that included faculties, research scholars and PG students from Odisha, West Bengal and Chhattisgarh. The Pandemic could not inhibit the enthusiasm of the professors of Commerce, English, Law and Anthropology in conducting another One Week International Workshop on Research Methodology for Social Sciences and Humanities.It was organized from 8.10.2020 to 14.10.2020 in collaboration with the Center for Capacity Building Programmes for School Teachers, Tamil Nadu Teachers Education Society, Chennai. About 6947 participants attended it out of which 44 participants were from foreign countries. 21 professors and six research scholars of the college participated in it. 5. Evidence of Success-Success is not final, failure is never fatal; it is the courage to continue that counts. Bearing the fruits of the constant efforts of IQAC the students got encouragement from the workshop on skill development and Motivation. PG students and research scholars in Humanities got the benefit of learning research skills through the national and international workshops organized by the institution. It enhanced their power in the field of research which would definitely be reflected in their forthcoming research work. 6. Problems Encountered and Resources Required- The COVID-19 pandemic came as a blessing in disguise. Though due to frequent long lock downs all the activities could not be accomplished physically except few, the IQAC was bent upon achieving its goal and organized workshops in online mode in which a great number of participants showed their enthusiasm by attending and actively participating in it through interaction with the experts. The journey will continue in future too.

File Description	Documents
Best practices in the Institutional website	https://cgcollege.org/AQAR_2020-21/Best%20Practices%20%202020-2021.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The students from all over the State come to study to the Institution,. Including Law, Social Science, PGDCA, DBM and Public Administration, this is the only institution in the state where all the disciplines are taught. The college is committed to make its students responsible and aware about the burning public issues. To acquaint the students with Indian system of governance and parliamentary democracy, Youth Parliament is organized by selecting some enthusiastic students. For mapping and identifying the human resource and nurturing the talent, the institution has been organizing this activity since 2014. This initiative was taken by the department of Law and Public administration under the supervision of IQAC. Through the Youth Parliament, the students voice their genuine and sincere opinions about participation of youth in the New India. This collective effort promotes decision making ability, leadership quality, critical thinking and understanding the gravity of political issues among students. The vision of the college is to make the students aware and responsible citizens of the society. This activity is student centric, so as to assure public participation in the administration. This persuades the students to understand common man's point of view and express it in an articulated manner.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institution offers programmes which are relevant to the local as well as national, regional and global needs. Since its inception the institution has been disseminating knowledge in the streams of Arts, Science, Commerce and Law imparting education generating employability, entrepreneurship and skill development.

Following the UGC norms the Board of Studies in every subject formulates the curriculum looking into the upcoming trends, need based inputs, feedback from stakeholders, opinions of experts. It does incorporate the cross cutting issues. This curriculum is finally approved by the Academic Council and the Governing Body. The curriculum thus designed and implemented reflects the attainment of POs, PSOs and COs of the respective programmes offered by the institution.

In 2020-21 out of 21, 12 departments have made changes in the syllabi of 34 courses ranging from 1% to 100%. In Hindi, English, Economics, Public Administration and Chemistry minor changes have been made incorporating some novel items. In B.A. II Sociology, History, Ancient Indian History, Geography and Political Science, in PGDCA, B.Sc. II Botany and in M.Sc. Physics overall 20 new courses have been introduced which is a step towards up gradation of the courses to provide the education of sustainable quality.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

9

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

161

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

20

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

9

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Institution has imbibed different types of courses like Law, Economics, Public Administration and Psychology to enhance professional competence while the others aim to inculcate general competence leading to the holistic development of students.

Gender sensitivity and gender sensitization is accomplished through amalgamation of theory and practice. Status of women, women empowerment and developmental issues of women are discussed in Sociology, Law, Public Administration, History and English. Gender budget is discussed in Economics & Public Administration.

Environmental issues are addressed in various courses like Botany, Zoology, Chemistry, MSW, Law, Anthropology, Economic and Natural Resources Management in Geography, Urban Planning in Public Administration, Economics of Social Sector and Environmental Economics in Economics, Tourism and Environment in History, Teaching various literary texts related to eco-critical theories in English and EVS in first year as compulsory paper offering a project on it also.

Human values have been taught in Hindi and English Language and literature at UG and PG level both. Human Rights Laws in Law, Administrative Law and Development Administration in Public Administration, Applied Ethics in Philosophy and Tribal Development in Anthropology. Thus most of the courses are involved to address all these cross-cutting issues.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

202

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://cgcollege.org/AQAR_2020-21/Feedback%20Report%202020-2021.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	http://cgcollege.org/AQAR_2020-21/Feedback%20Report%202020-2021.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1695

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1364

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

On the basis of students' performance in XII/UG III that means the qualifying examination the students getting 60% and above are considered Advanced learners and the rest slow learners. Their learning levels are further judged through interactive sessions of the class and their performance in unit tests, terminals and home assignments.

Measures Taken for Slow Learners:

- Individual counseling under mentor-mentee scheme.
- Doubt clearing classes & compensatory teaching is done.
- Suggesting supporting books and providing study material.
- Imparting bilingual explanation for better understanding

Measures Taken for Advanced Learners:

- Special attention is paid to secure university ranks.
- Encouraged to ask question and satisfy queries.
- Motivated them to participate in collegiate and inter-collegiate seminar presentation, extempore, poster presentation, quiz and debate competition.
- Encouraged to enroll in MOOCS (SWAYAM, COURSERA, Internshala etc.)
- Honoring with medals for their academic, sports & cultural achievement.
- Organizing technical training programmes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2020	3714	79

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institution ensures the use of various learner-centric methods like experiential learning, participative learning and problem-solving methodology in the structure of all programmes. They are as follows:

Measures Taken for Experiential and Participative Learning:

- Laboratory practical classes in all science subjects and a few other subjects like Geography, Psychology and English.
- Surveys in Sociology, MSW, Economics, Geography, Psychology and Commerce.
- Presentation of survey reports made by the students.
- The provision of moot court room for LLB students.
- Screening of films based on prescribed texts by English Department.
- The provision of seminars in all PG programmes.
- Study/Educational tours organized by Geography, AIH, History, Public Administration, Psychology and Law.
- Industrial plant visit by Commerce.
- Training of Yoga and meditation by Philosophy & Sports.
- Advanced learners are made members of Collegiate Committees and Clubs and given responsibility to conduct programmes.

Problem Solving Methodologies:

- **The students are provided with certain tasks to inculcate in them problem-solving skills to build their competence.**
- **Group learning is promoted.**
- **Students are persuaded to register themselves for MOOCS and Internshala to be skilled and get firsthand experience of the work field and become self reliant.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Recently digital learning resources have become easily available which make learning more individualistic, creative and dynamic. The teachers adopt modern pedagogy to enhance teaching-learning process that is ICT enabled teaching. To support the faculty members and students the institution is well equipped with essential equipment. The institution facilitates Wi-Fi enabled class rooms with LCD, LAN network, Language Lab and e-learning resources. The students are persuaded to prepare and present power point presentations. Communication skills training is provided during Language Lab session. Learning resources and N-List facilities are availed in the Library. Instructional material is uploaded on cgschool.in portal, college website as well as on YouTube by most of the professors of the college. The COVID-19 pandemic has come to us as a boon and has made the entire teaching fraternity techno-savvy. Nowadays the teachers are engaged in teaching on online mode with the help of ppt presentation & flipped teaching.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.cgcollege.org/Assets/Documents/Teachers%20Using%20ICT%20Tools.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

79

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

After receiving the academic calendar released by the Dept. of Higher Education the institution prepares its own schedule/calendar with minor changes in the beginning of the session. It is communicated to all the faculty members. An effective time table is prepared for its implementation. Department wise time table and work load distribution is done. The time table efficiently deploys the units of time distributed in a balanced way. The Autonomous Cell releases a common teaching plan for the session which is followed by the teachers accordingly for effective Curriculum delivery. The faculty members also prepare their teaching plans in the beginning of the session for effective curriculum delivery. The students' understanding is continuously evaluated through timely conduct of unit tests and terminal exams. The faculty members maintain their daily diaries to record the accomplishment of their proposed work which is monitored by the Head of the Department and the Principal every month. If it is not done in time the concerned teacher completes the portion by engaging extra classes. This year due to the arrival of COVID-19 pandemic the process of admission in UG &

PG and teaching started late due to delay in the conduct of previous year exams and the declaration of results. Anyhow it could be managed by the efforts of college administration successfully.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

79

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

65

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

37

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

Nil

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- **In order to increase the efficiency and effectiveness of the Examination system, the institution introduces reforms in the examination process to gauge the knowledge and skills acquired at various levels of the**

programmes. COVID-19 Pandemic came as a challenge to the examination cell to organize examination. The cell conducted Semester/Annual online examination through portal on College website. The question papers were uploaded on the College website and different WhatsApp groups as per the time table. The students solved the question papers at home and uploaded their scanned answer sheets on the portal within the time limit.

- To acquaint the students with online examination a mock test is organized.
- Valuation of answer books was also totally accomplished through the Examination portal by providing soft copies to the examiners.
- Results were conveyed through College Website and net copies of their mark sheets were also made available to the Students.
- In this way the entire examination process was IT integrated.
- Even two internal Assessment tests were conducted through online mode.
- The Cell conducted a Special Online Examination also for those who were dissatisfied with their results or those who could not take their online exams.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The POs, COs and PSOs offered by the institution are stated and displayed on the website of the institution and communicated to teachers and students. These outcomes provide the academic vision of the institution and serve as guidelines for the programmes and courses. They convey the academic value and goals of the institution. They clarify the learners what is expected of them as well as the skill, competence, understanding and ability is going to be acquired on successful completion of their studies.

Apart from displaying these learning outcomes on the college website its hard copies are available in all the departments for ready reference to teachers and students. They are displayed on the departmental notice board. First year/Semester Students are communicated in Induction Programmes organized by IQAC. The departments also make them aware of it through orientation programmes. The teachers mention the POs and COs in their daily diaries also in the beginning of the session and communicate it to the students in their class.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	[View File](#)
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Programme Outcomes and Programme Specific Outcomes are attained through the attainment of course outcomes. COs assess directly the learning experience of the students as well as teaching effectiveness. Delivery and assessment methods are designed accordingly to achieve the stated outcome. Delivery is important that ensures students' ability to acquire the skills and knowledge required. Assessment is also important which assesses whether the students have attained what is expected out of them. Their knowledge and skill attained and their capacity for critical thinking is assessed through personal interaction, continuous internal assessment and Annual/End Semester Examination. The Research Committee analyses the performance of the students in the year-end examination and gives recommendations to improve (if any) the learning outcomes of the students. The attainment of outcomes is measured through pass percentage in the last session and the percentage of students passed with first division and with distinction. The dropout rate for every programme is also observed. Through Seminars, Surveys, Presentation and debates on vital social, political, economics, ethical and environmental issues the awareness and sensitivity of the Students is judged. Their active

participation in NCC, NSS, Youth Parliament and Departmental activities attest students' sense of ethical and responsible citizenship.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1056

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://cgcollege.org/sss.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

There has been a well-defined Research Policy in the Institution since 2017. The Research Committee is playing a vital role in the promotion of research culture. It encourages the faculty members for publication of research

papers and patents as well as motivates PG Students not only towards research but also for some type of start-up. The Departments are persuaded to open new Research Centers. Due to the efforts of the Research Committee two more Research centers are opened after the second cycle of NAAC. The meetings are organized periodically to plan the promotion of research in the Institution. In the research committee meeting, it was decided that

- Measures would be taken to focus on research quality.
- Research centers were instructed to inform research scholars about research ethics.
- To encourage students for the use of E-resources.
- Research centers were instructed to assure that research papers and research material are plagiarism free.
- A humble request was made to Principal Sir regarding the use of funds obtained from research scholars to develop and facilitate research centers and he agreed to it.
- Formation of Research Club was decided but couldn't be materialized due to COVID-19 Pandemic.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://www.cgcollege.org/Assets/Documents/ResearchPolicy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	**No File Uploaded**
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	**No File Uploaded**
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	**No File Uploaded**
List of projects and grant details	**No File Uploaded**
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

30

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	[View File](#)
Institutional data in Prescribed format	[View File](#)

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	[View File](#)

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

As the institution does not have any defined incubation centre it has developed an ecosystem under which various activities are being conducted for creation and transfer of

knowledge. These activities are aimed at providing vocational training for soft skill development and the promotion of research. The research committee promotes research culture. The department of Commerce conducted a Workshop on Skill Development and Motivation on 30th Jan 2021. IQAC in collaboration with the Departmental Research Committee of English organized a One Day National Workshop on 19th Feb 2020 on How to Write a Synopsis of a Proposed Doctoral Thesis in Humanities. The department of Commerce, Law, English and Anthropology in collaboration with Tamil Nadu Teachers Education University organized a One Week International Workshop on Research Methodology for Social Sciences and Humanities from 08-14 October 2021.IQAC in collaboration with the Department of English organized a National e-Symposium on National Education Policy 2020 on 21 January 2021.The tradition of celebrating Maths Day is followed this year also. A 10 Day Computer Training Programme was organised for the teachers. Community orientation has been done by the Department of Law (Legal Aid and Awareness Programme), Sociology (legal Awareness among rural people), NCC and NSS.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through	A. All of the above

the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File]()
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

3

File Description	Documents
URL to the research page on HEI website	https://cgcollege.org/Main1.aspx?102123
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File]()
Any additional information	[View File]()

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.11

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File]()
Any additional information	[View File]()

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cgcollege.org/Assets/Documents/Books%20Published%20during%20the%20Year_merged-compressed.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

1

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The Extension Activities were organized by the Institution throughout the year. Law Students organized Legal Aid Camp for spreading Legal awareness among the masses regarding Woman Empowerment, Child Labour, Rights of Prisoners, Rights to Education, Social Justice, Domestic Violence and Environment sustainability. In the South Bastar, a Naxalist eradication campaign was launched to aware rural people about illegal activities and the result of which was surrender of 20-30 villagers to the administration. Victimized women were

offered treatment. People were helped to get their Ration Card made under government schemes. In the National Lok Adalat people were exhorted to settle their disputes through mutual agreement in the district court.

During lock down the units of NCC and NSS served the humanity in distribution of food packets in slums and helped the district administration. The cadets of Naval NCC Unit participated in "Ex NCC Contribution Activity" from 15th May 2020 to 21st May 2020 for controlling the traffic. Some professors helped the district administration in contact tracing also. Department of chemistry conducted "Chemistry Online Quiz 2020" from 4th August 2020 to 06th August 2020. International Yoga day, World Environment Day, NCC Day and Navy day were also celebrated in online mode.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

7

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

8

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

145

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

8

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

2

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institute tries to meet the requirement of each department/ administrative section in the form of infrastructure facilities available. The institute ensures adequate availability of physical infrastructure in the form of equipment, books, ICT facilities, consumables, furniture, teaching aids etc. Financial resources in terms of grants from State Govt., UGC, Janbhagidari are utilized to upgrade and improve infrastructure facilities. Future requirement is identified and augmented from time to time. There are 29 well ventilated, exclusive class rooms with sufficient seating capacity and proper electrification.07 Undergraduate and 08 post graduate Laboratories are there to meet the demand of practicals. There is one Computer lab with 23 computers. The institution has one Mathematical Computational Lab with thirteen computers. In the English Lab Laptops, Computers, Mobile Apps, audio visual Aids, LED TV and LCD Projector are used in teaching and learning English language. During COVID-19 Pandemic Internet facilities were improvised for efficient online teaching. All departments were provided with Internet facility and some with LAN. Some Departments were provided with cameras and speakers too.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The sportsmen of the college have made giant strides in the field of sports. The Department of Sports has indeed succeeded in perpetuating sports culture among the students of the institution for whom the infrastructure and expertise are always made effectively available. The Institution with the help of district government is striving to provide infrastructural facilities par excellence. The facilities for Indoor and Outdoor games are available in the Institution.

The institution has also signed MoUs with other agencies for using their playground facilities. They are Union Club (for Table Tennis, Badminton, Tennis and Swimming) and VIP Club (for Table Tennis, Badminton, Tennis and Swimming) along with free coaching to the players. Students participating at the State/Inter University level are provided track suit and sports kit. For cultural activities and Yoga 02 seminar halls with public address system are used. The Cultural committee and Literary Committee of the College plan for organising cultural and literary activities in the College. The students participate in the Collegiate, Inter Collegiate and University level in these categories.

This year due to the COVID-19 Pandemic as per the orders of Higher Education no sports and cultural activities were organised. It will be resumed next year.

File Description	Documents
Geotagged pictures	**No File Uploaded**
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

31

File Description	Documents
Upload any additional information	<u>View File</u>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0

File Description	Documents
Upload audited utilization statements	**No File Uploaded**
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of the college is not automated; hence the college has not established ILMS in the library. But the library has N-List connectivity of INFLIBNET through which e-books and e-journals can be accessed.

The current mission of the college is automation of library .The institution will procure automated package of library services that contains several functions. These functions usually include circulation, acquisitions and cataloguing etc. ILMS to be established in the college may comprise of a relational database, software to interact with database and two graphical user interfaces.

All P.G. students of the college have been registered to use N-List E-resource. Every year in the Induction program the fresher students are made aware of library resources available in the institution.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**D. Any 1 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.66946

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Any additional information	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

4

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has an IT policy. IT Service Management is looked after by the Computer Personels of the college. Outside experts are also called in case of need. The website is updated and monitored by the website up gradation committee.

The Institute has deployed a good number of latest configuration computers. Customized developed software is deployed for admissions, exams and results. Computers of Administrative Section and Computer Lab are connected through LAN. For administrative information security, user level authentication access is followed. Campus is having high speed internet facility. The institute has a 24X7 Wi-Fi facility in the college campus for the students and faculty members to avail internet connection at any place in the college. The college has Network Resource Center to facilitate IT services. College Campus security is maintained with the help of CCTVs which enables to ensure the safety and security of the campus. During the COVID-19 Pandemic the website of the institution crashed. The data was uploaded again and up gradation of website was done. The Internet facilities were improvised for efficient online teaching. All departments were provided with Internet facility and some with LAN. Some Departments were provided with cameras and speakers too

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3714	90

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: **Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**	**E. None of the above**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

2664271

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Systems and Procedures for the Utilization of

Facilities and Maintenance of the College Infrastructure

College Building: A Building Committee has been constituted

to oversee the maintenance of building. The maintenance of infrastructure and construction is done by PWD whether it is funded by the Department of Higher Education or UGC. Minor maintenance work is done with the funds received from Jan Bhagidari .

Classrooms: Regular cleaning and sanitizing of the class rooms, wash rooms and labs is done by the cleaning staff of the college. All the maintenance and repair works of class rooms (including electrical repair) is done by PWD.

Laboratories: Laboratory equipment are maintained by the concerning department. The students perform various experiments everyday under the supervision of concerning faculty member, lab technician and lab attendant. The computers and their accessories are maintained by the supplier during the warranty period i.e. three years.

Sports: Indoor and outdoor games are facilitated.

Library: Library Staff ensures the maintenance and functioning of library services. An Advisory Committee suggests measures to improve its functioning.

Canteen: Canteen is utilized by students and staff members of the college and maintained by the manager himself. A Canteen Committee looks after its functioning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2124

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above

File Description	Documents
Link to Institutional website	http://cgcollege.org/AQAR_2020-21/Activities%20by%20department.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

11

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

215

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

18

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Due to unusual circumstances of COVID-19 pandemic this year as per the directives received from the Department of Higher Education no Student Council is formed in the institution. In spite of the adverse situation advanced learners are made members of Departmental councils/Parishads/Clubs and given

responsibility to conduct online programmes. P.G. Students' (alumni) representations in board of studies of various departments play a vital role in framing the syllabi through their feedback. A Student representative is nominated as a member of IQAC also who participates in the quality initiatives of the cell for the institution. His/her advice makes the IQAC aware of the needs of students and helps in its prospective planning. The nomination of an alumnus of the college in the IQAC and Janbhagidari helps in finding out the weaknesses of the instruction which leads to its rectification.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	**No File Uploaded**
List of sports and cultural events / competitions organised per year	**No File Uploaded**
Upload any additional information	[View File](#)

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

To maintain & strengthen the socio-cultural and educational harmony between society and institution the alumni association plays a vital role. With this objective an alumni association was formed in the session 2007-08 which was registered in the session 2015-16 with the title "Alumni Association J Yoganandam Chhattisgarh College Society". Currently the association has 69 members out of which 16 members are the office bearers working under the headship of Mr. Mrityunjay Dubey. The instruction is proud of its

brilliant alumni who are distinguished members of the society and are presently working in the significant positions. The association endeavours to ensure the availability of teaching faculties, infrastructure upliftment and other developmental works to supplement their alma mater college achieve its full potential. Since its inception, to encourage meritorious students, gold medals are being given by the members of alumni association. In the meeting of the association on 5th Feb 2021 the proposal of renovating room no. 56 was given to fill the gap of an auditorium in the college. Some alumni assured to help in starting two Value Added Courses on GEM and e-Tendering and GST separately. Regular cleanliness of the college is also taken care of by the association.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision of the College:-

- To provide excellent quality education to the students.
- To equip the underprivileged students to meet the challenges of education, work and life.
- To provide a vibrant, caring educational environment.
- To equip the students with knowledge and skills and inculcate values to become good human beings.

Mission of the College:-

- A holistic mission of providing the finest quality

    education.

- To carry out academic excellence through active students-teacher participation.
- Improving the standard through innovative and effective teaching and curriculum development.
- Providing a conducive environment for research.
- Encourage meaningful learning through community education programme.
- To develop the personality of the students and to inculcate moral, ethical values among them.
- To develop leadership and managerial skills among the students.

For good governance, perspective plan and participation of teachers in the decision making bodies Principal involves the teachers as members of significant bodies of the college like The Governing Body, Academic Council, Janbhagidari, IQAC, Valuation Board, Board of Studies, Examination Cell and various other committees formed at the department & Institutional level. The opinions, decision and recommendations of the committees help in taking decisions regarding the perspective plan of the institution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Examination Cell is the best example of decentralization and participative management. It follows the manual of examination system prepared as per UGC guidelines and ordinance of Pt. R.S.U. Academic,financial and general administrative affairs are governed by Statutory and non-Statutory bodies. The Principal is the Chief Controller of the examination. One Controller, three Asst. Controllers, two computer operators and two class IV employees are deputed in the cell. The role of examination cell is:-

- Review, restructure and redesign the courses with the help of Board of Studies which is finally approved by Academic Council and Governing Body.

- Preparation of Academic Calendar and Teaching Plan.
- Preparation and conduction of Annual and Semester examination.
- Valuation of answer scripts.
- Tabulation of mark lists and preparation of results.
- Declaration of results on website and notice board.
- Printing and distribution of mark sheets.
- Revaluation and retotalling and declaring their results.
- Conduction of supplementary exams and declaration of results.

Outcomes: The Institution has successfully been conducting its own examination with utmost confidentiality ever since it was granted autonomy without any complaint against it. It has established the reputation of the institute and the prospects of its students.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Govt. J. Yoganandam Chhattisgarh College ia an autonomous College where students from all over the State come to study. Including Law, Social Science, PGDCA and Public Administration, this is the only college in the state where all the disciplines are taught. The college is committed to make its students responsible and aware about the burning public issues. To acquaint the students with Indian system of governance and parliamentary democracy, Youth Parliament is organized by selecting some enthusiastic students. For mapping and identifying the human resource and nurturing the talent, the institution has been organizing this activity since 2014. This initiative was taken by the department of Law and Public administration under the supervision of IQAC.

Through the youth parliament, the students voice their genuine and sincere opinions about participation of youth in the New India. This collective effort promotes decision making ability, leadership quality, critical thinking and understanding the gravity of political issues among students. The vision of the college is to make the students aware and responsible citizens of the society. This activity is student centric, so as to assure public participation in the administration. In the parliamentary democracy public participation and cooperation in the society is ensured through the medium of students. Students are enabled to understand democracy and role of legislature. This year due to COVID-19 Pandemic the past tradition of organizing Youth Parliament was broken which would hopefully resume from the next year.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Government of Chhattisgarh in the supreme authority. The Directorate of Higher Education takes academic and administration decisions which are carried out through the Principal. The ordinance of Pt.RSU and UGC are followed. The Governing body, the Academic council, the Jan Bhagidari Samiti, the finance committee and the Internal Quality Assurance Cell help the Principal in managing the institution.

The Registrar, the head clerk, the Accountant, the technical and non-technical staff and the supporting staff, Librarian and the Sports officer assist the Principal in administration. In Academics the head of the Departments supervise the activities of the Department and cater to the needs of the students.

The Examination cell of the College, run by a Controller, two

Assistant controllers and supporting staff, conducts examinations and all other related peripheral activities. It

Every year supporting services are upgraded for maximum utilization. The automation of central library is under consideration. Sports facilities for basket ball, volley ball, cricket and table tennis are made available to students every year. Human values and ethics, discipline and social commitment is inculcated through two NCC wings and one NSS unit. The students are provided with State and Central Scholarships.

File Description	Documents
Paste link to Organogram on the institution webpage	https://cgcollege.org/Assets/Documents/Organogram%20of%20the%20Administration.pdf
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Being a Govt. institution only the Following welfare schemes

of State Govt. are applicable for the teaching and non-teaching staff :

- Maternity leave
- Paternity Leave
- Medical Leave
- Anukampa Niyukti
- Child Care Leave
- Gratuity

The teaching staff receives salary from state govt. as per seventh plan of the UGC and the non-teaching staff is paid as per the State Govt. Scale.

The Institution encourages the newly recruited faculty members to participate in orientation and refresher course. Faculty members are granted duty leave for attending seminars/workshops/conferences etc. they are granted study leave to pursue their doctoral degree as per UGC and State Govt. rules. Training programmes have been organized for the teaching and non-teaching members to upgrade their skills. The Institution is bent upon signing MOUs with the institutions of repute so that the employees can be trained properly. In order to enhance the computer skills of the teaching staff a Ten Day Computer Training Programme was organized and 09 were benefitted by it. To groom the research skills a One Week International Workshop on Research Methodology for Social Sciences &Humanities was organized in Collaboration with Tamil Nadu Teachers Education University, Chennai.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

20

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College has a proper mechanism for both internal and external financial audits. The finances and the accounts are audited regularly. Its details are as follows: Internal Audit: The Internal financial accounting is done every month

before 10th and then the same accounts are audited by the internal auditors from Department of Commerce. If any mistake is noticed the same is rectified then and there. After rectifications if any, the report would be submitted by internal auditors to the Governing Body for approval. A report of the monthly expenditure (MER) is prepared every month and sent to Directorate of Higher Education. External Audit: List of various funds and the procedure of their audits: Government Funds: The Audit wing of the Directorate of Higher Education does the audit of these funds in addition CA and Accountant General Audit is also done. Non-Government Funds: Amalgamated. UGC Grants: the Chartered Accountant, Departmental and AG audits are done. Janbhagidari Funds: The Chartered Accountant appointed for the purpose does its audit. Exam Funds are again audited by a Chartered Accountant. RUSA grants are also audited by a Chartered Accountant. Due to COVID-19 Pandemic no internal and external audit took place this year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Various types of funds received by the Institution are utilizedfollowing the rules of Bhandar Kraya Niyam (State

Rule 1998). The establishment expenditure of the College including salary and other expenditure is meted out by the Department of the Higher Education, Chhattisgarh for which an estimated budget is sent to it. Adequate funds are allocated for effective teaching-learning practices. The budget is utilized to meet routine operational and administrative expenses and maintenance of the fixed assets. On priority basis, according to the budget, quotations are invited from at least three different suppliers to find out the competitive prices and the lowest price is approved by the purchase committee and purchase order is issued by the Principal for utilization of funds. The process is followed for all types of purchase whether it is furniture or Laboratory equipment or books. Record of every transaction is maintained in the stock registers by the store keepers, the librarian and Head of the department. Janbhagidari funds are used for appointment of Guest faculties and for the benefit of students. Money collected from the Students for College magazine is utilized in bringing an annual magazine. Overall the Principal monitors and controls the financial procedures.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

After II Cycle of NAAC as a result of IQAC initiatives two practices have been institutionalized:-

   1. Online Feedback System
   2. Increase in Facilities for ICT Teaching

1. Online Feedback System:- The IQAC improvised the old formats (three point scale) to get accurate results with five point scale which made the IQAC wiser for developing prospective plans. But in order to get a crystal clear

feedback IQAC developed an online feedback system. Consequently this year the feedback is collected through Google forms successfully.

2. Increase in Facilities for ICT Teaching:- To establish ICT enabled global teaching and learning the IQAC increased in facilities for ICT Teaching. IQAC persuaded the teachers to adopt audio-visual method in teaching and learning and make use of internet, INFLIBNET & computers and the faculty members in turn made use of TV, LCD projectors, OHPs and Power Point presentations. The teachers developed contents too and floated it through their YouTube channels. During the Pandemic the teachers engaged 100% Online Classes. For it an LMS GeniusErp was also installed for the smooth conduct of online classes. In this way the students coming from rural background have also become trained for the use of ICT.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The Institutions reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through its IQAC as per norms:

1. SWOC Analysis 2- Feedback of Students

1. SWOC Analysis: - It is done by the committee appointed by the IQAC which consolidates the SWOC analysis of various departments of the college. In the SWOC analysis it was found that computer education was not available for all students and audio-visual aids were less used in teaching. So the challenge before the IQAC was to motivate the faculty to adopt innovative methods as per the changing scenario of Higher Education. As a result of the arrival of pandemic and measures taken by IQAC new method of teaching have been adopted by

various departments. Teaching is being done using ICT in almost all departments. The teachers develop and float contents through their YouTube channels. Many a times the concept of flipped teaching is used to provide this practice the number of ICT class rooms are being increased and WIFI campus has been provided for the students and teaching staff.

2. Feedback of Students: - The IQAC evaluates the teaching-learning process through the students' feedback and with the help of the Heads of Departments. In the beginning of the session the Principal conducts the meeting of the staff council to review the overall performance of the college and presents the perspective plan. Another meeting of Staff Council is held before the Commencement of examination in which the academic and extra academic performance the institutions is reviewed and instructions regarding the examination are given by the Principal. Besides this, a daily dairy of each of the faculty members, countersigned by the Head of the Department, is presented before 5th of every month to the Principal for approval. This leads to more accountability in teaching, learning process and improvement in the efficiency of teaching, learning. Governing Body of the College reviews the results and academic activities of the college. The Academic Council approves the syllabi recommended by various Boards of Studies which is finally approved by Governing Body. The Principal finally decides and further implements it. Future plan is prepared for the forth coming session with the aim of increasing employability, improving learning outcomes enhancing research development and generating skilled manpower.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution	A. Any 4 or all of the above

Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	

File Description	Documents
Paste the web link of annual reports of the Institution	**Nil**
Upload e-copies of accreditations and certification	**No File Uploaded**
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Zero tolerance in the campus on gender sensitivity is ensured in the Institution. It is accomplished through amalgamation of theory and practice. Status of women, women empowerment, Gender Budget and developmental issues of women are discussed in the curricula of various Courses. The Project Work in Sociology and Law focus upon gender sensitivity and empowerment of the rural women through legal awareness. Ensuring gender equality and providing co-education with the sense of personal security and dignity is the motto of the College. The following measures are taken in the institution to ensure their safety and security:

1. The entry of students on showing their identity cards to the guard only.
2. Installation of CCTV cameras at the prime locations.
3. Display of helpline number for women.
4. Hoardings regarding violence against women
5. Girls' Common Room Facility
6. Installation of Sanitary Napkin Incinerator and Vending Machine in girls' washroom

7. **Reservation of one post for girl candidate in the Students' Council**
8. **One NCC 8 CG Girls Battalion is run for the empowerment of girls.**
9. **Constitution of Committee against Sexual Harassment, Internal Complaint Committee,Grievance Redressal Cell, Equal Opportunity Cell, Girls' Common Room Committee and Happiness cell..**

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geotagged Photographs	**No File Uploaded**
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Management and disposal of waste in the campus is as follows:

Solid Waste Management :- The solid wastes like plastic, card board, glass, rags etc. are collected in the dust bins provided in various corners of the campus and then transferred to the municipal corporation waste collection unit. The college has a shredder machine through which waste office papers and previous year answer copies of the students are cut in to strips and then sent to the agency for recycling. The institution encourages paperless working. The biodegradable solid wastes are dumped in large pits at the corner of the garden to convert it into compost naturally which is used as manure in the garden.

Liquid Waste Management:- The water from the washing place is diverted to the plants in the garden to minimize its wastage.

E-waste management:- In the College the e-wastes are collected periodically and sent to the agency working for the State Govt.

Hazardous Chemicals and radioactive waste management:-Liquid waste generated in the laboratories of chemistry and other departments are first diluted with water and then discharged.

Biomedical waste management:- Biomedical waste of the Girls' common room has been managed through sanitary napkin incinerator and vending machine.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	**C. Any 2 of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

`B. Any 3 of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment:

`B. Any 3 of the above`

Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

In our lives Patriotism and patriotic culture is undoubtedly essential for development of the nation and nation building. It acts as a foundation for all development activities, integrates diverse cultures, traditions, castes, and religions. Patriotism induces a sense of solidarity which acts as an umbrella under which all diversities mingle and nurturing the sense of belongingness and contributing to nation building and national progress. The thoughts of Mahatma Gandhi, Subhash Chandra Bose, Swami Vivekanand and other leaders inspire the youth. Organizing activities focused on these leaders would definitely channelize this most active, dynamic and energetic group in attaining true ideals of nation. So an online elocution competition on Gandhian Philosophy was organized by the Department of Philosophy on Shahid Diwas i.e. 30 January 2021.A webinar was organized by the Department of Public Administration to commemorate the birth anniversary of Netaji Subhash Chandra

Bose. On Yuva Saptah an essay competition was organized by the NSS Unit of the college on The Relevance of the Thoughts of Swami Vivekanand in the Present Scenario in January 2021.Independance Day, Yuva Diwas and Republic Day were also celebrated following the SOPs of physical distancing during the Pandemic.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Every year the department of Law celebrates Vidhik Pakhwada from 26 November to 10 December to aware the students about the Costitution of India, human rights and Fundamental Duties. The Department Celebrates 26 November as Constitution Day and 10 December as Human Rights Day. Students are made aware about fundamental duties and fundamental rights, through the curriculum of Humanities, Arts, Law and Commerce Streams and are imparted Values, Civil rights and duties enabling them to become responsible citizens. The department of Law offers internship in the State Human Rights Commission to sensitize students regarding human rights. Sociology, Social work and Law department instruct students to prepare projects on social issues to create legal awareness among rural women. This year all these activities were carried out in online mode due to COVID-19 Pandemic. Under legal awareness programme the Department of Law joins Vidhik Sahayata Kendra to spread awareness among the common public.

The NSS Unit organized a webinar on the Constitution Day. The Unit also conducted a poster competition with the theme of Atma Nirbhar Bharat in online mode. Initiatives were taken to inform students about rights of women on International Women's Day.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The events and activities like the patriotic song competition, speech competitions, Sadbhavna Diwas, National Integration Day, Yuva Diwas, celebrating the birth and death anniversaries of great leaders, Independence Day, Republic Day and other cultural activities are held in the institution to promote the patriotic culture and instill social values

and harmony. Shahid Diwas was celebrated in the college with the purpose of promoting national integration and communal harmony among people transcending religious, linguistic, regional and sectional diversities. An online elocution competition on Gandhian Philosophy was organized by the Department of Philosophy on 30th January 2021.Sixty two students attended the progrmme and about 15 students delivered their speech on Gandhian Philosophy. A webinar was organized by the Department of Public Administration to commemorate the birth anniversary of Netaji Subhash Chandra Bose which was participated by 25 students of the institution. Several programs were organized in the college throughout the year envisaging holistic development of our youth. In order to celebrate Yuva Saptah an essay competition was organized by the NSS Unit of the college on The Relevance of the Thoughts of Swami Vivekanand in the Present Scenario in which 20 entries were received between 15 and 20 January 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	[View File](#)
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practices-I

By Govt J Y Chhattisgarh College, Raipur 1.Title of the Practice: organizing Activities Focused on Mahatma Gandhi and Other Great Leaders to Promote the Spirit of Patriotism. 2.Goal: Our obligations to our country never cease but in our lives Patriotism and patriotic culture is undoubtedly essential for development of the nation and nation building. It acts as a foundation for all development activities, integrates diverse cultures, traditions, castes, and religions. Patriotism induces a sense of solidarity which acts as an umbrella under which all diversities mingle and

nurturing the sense of belongingness and contributing to nation building and national progress. Activities focused on Mahatma Gandhi and other great leaders of India were planned to achieve these ideas and ideals. 3.Context: The youth play a vital role in the constructive process of building social cohesion, economic prosperity and political stability in a a nation in an inclusive and democratic way. Youth is not only the vital force but also a change agent. They are the pillars of the country who build tomorrow's nation. The seed of patriotism can be sowed in their hearts and nourished through different activities in educational institutions. They should not be polluted with anti-national thoughts. Thus, patriotic culture needs to be promoted to ensure that anti national activities within the country are controlled and the gushing enthusiasm has to be regulated and utilized in the right way. The thoughts of Mahatma Gandhi,Subhash Chandra Bose,Swami Vivekanand and other leaders inspire the youth. Organizing activities focused on these leaders would definitely channelize this most active, dynamic and energetic group in attaining true ideals of nation. 4.The Practice: Events and activities organized round the year spread the message of great leaders and inspire the students. The patriotic song competition, speech competitions, Sadbhavna Diwas, National Integration Day, Yuva Diwas, celebrating the birth and death anniversaries of great leaders and other cultural activities are held to promote the patriotic culture and instill social values and harmony. 5.Evidence of Success: Mahatma Gandhi rightly said "My patriotism includes the good of mankind in general. For me, patriotism is the same as humanity. I'm patriotic because I'm human and humane." Shahid Diwas was celebrated in the college with the purpose of promoting national integration and communal harmony among people transcending religious, linguistic, regional and sectional diversities. An online elocution competition on Gandhian Philosophy was organized by the Department of Philosophy on 30th January 2021.62 students attended the progrmme and about 15 students delivered their speech on Gandhian Philosophy. A webinar was organized by the Department of Public Administration to commemorate the birth anniversary of Netaji Subhash Chandra Bose which was participated by 25 students of the institution. Several programs were organized in the college throughout the year envisaging holistic development of our youth. In order to celebrate Yuva Saptah an essay competition was organized by tha NSS Unit of the college on The Relevance of the Thoughts of Swami Vivekanand in the Present Scenario in which 20 entries were received between 15

and 20 January 2021. Another activity in the form of poster making competition on Atmanirbhar Bharat was organized by the NSS Unit in which about 15 entries were received between 28 January and 2 February 2021. On 26 November 2020 Constitution Day was celebrated by the unit of NSS by organising a webinar on The Fundamental Duties.The presence of large number of students fulfilled the the purpose of organizing this programme. Every Year Republic Day and Independence Day are enthusiastically celebrated in the Institution. 6.Problems Encountered and Resources Required: Students participated wholeheartedly in different activities with overwhelming presence in online platform.Many other activities were also proposed but could not be held due to the arrival of COVID-19 Pandemic and long lock downs during the period.

Best Practices-II

By Govt J Y Chhattisgarh College, Raipur 1.Title of the Practice: Organizing Vocational Training Programmes for empowering students for a better future. 2.Goal-It is rightly said, "My goal is not to be better than anyone else but to be better than I used to be." The objective of this initiative was to train and nurture competence in young people especially from economically underprivileged section of society and equip them with employability skills, coupled with access to employment and entrepreneurship opportunities. It enables youth to access entry level positions and placements. 3. The Context-There is humongous gap between the skill existing in a person and the skills demanded by the industry and various companies. This excellent opportunity provides the students a competitive edge and better access to different career options thenceforth securing a better livelihood. It ensures a secure and stable future.Graduating with vocational training would groom them to take initiative as service providers, develop their own business or get a feasible access to employment. Vocational training is an excellent initiative taken for youth to identify, develop and nurture their skills as an important asset for a better and economically secured future. Pradhan Mantri Kaushal Vikas Yojana (PMKVY) is the flagship scheme. The objective of skill development scheme is to enable a large number of Indian youth to take up industry relevant skill Training that will help them in securing a better livelihood. Students with prior learning experience or skills will also be assessed. The Ministry of Micro, Small and Medium Enterprises (MSME), a branch of the Government of India known as the Second Pillar

of Indian economy, is the apex executive body for the formulation and administration of rules, regulations and laws related to micro, small and medium enterprises in India . 4. The Practice- Skill development is the only way to counter unemployment. To build a vocational and technical training framework, skill upgradation, development of new skills and innovative training are not only essential for existing jobs but have a vision to open new avenues for future prospects that are to be created.Recognizing the fact that such awareness and training programmes would unify the force of experience, intellect and passion, the Internal Quality Assurance Cell of the college planned a Fifteen Day Training Programme to develop entrepreneurial skill among students. It would have helped the students to develop competencies to become an entrepreneur and contribute towards the country's GDP. But due to the COVID-19 pandemic this plan could not be materialized. Instead the Department of Commerce conducted a Workshop on Skill Development and Motivation on 30th January 2021 which was participated by about 90 students. In order to inculcate research skills among the researchers of the college IQAC in collaboration with the Departmental Research Committee of English organized a One Day National Workshop on 19th February on How to Write a Synopsis of a Proposed Doctoral Thesis in Humanities which provided the students with the guidelines for preparing synopsis as per university norms, academic writing and review of literature. It was enthusiastically attended by 28 participants that included faculties, research scholars and PG students from Odisha, West Bengal and Chhattisgarh. The Pandemic could not inhibit the enthusiasm of the professors of Commerce, English, Law and Anthropology in conducting another One Week International Workshop on Research Methodology for Social Sciences and Humanities.It was organized from 8.10.2020 to 14.10.2020 in collaboration with the Center for Capacity Building Programmes for School Teachers, Tamil Nadu Teachers Education Society, Chennai. About 6947 participants attended it out of which 44 participants were from foreign countries. 21 professors and six research scholars of the college participated in it. 5. Evidence of Success-Success is not final, failure is never fatal; it is the courage to continue that counts. Bearing the fruits of the constant efforts of IQAC the students got encouragement from the workshop on skill development and Motivation. PG students and research scholars in Humanities got the benefit of learning research skills through the national and international workshops organized by the institution. It enhanced their power in the

field of research which would definitely be reflected in their forthcoming research work. 6. Problems Encountered and Resources Required- The COVID-19 pandemic came as a blessing in disguise. Though due to frequent long lock downs all the activities could not be accomplished physically except few, the IQAC was bent upon achieving its goal and organized workshops in online mode in which a great number of participants showed their enthusiasm by attending and actively participating in it through interaction with the experts. The journey will continue in future too.

File Description	Documents
Best practices in the Institutional website	https://cgcollege.org/AQAR_2020-21/Best%20Practices%20%202020-2021.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The students from all over the State come to study to the Institution,. Including Law, Social Science, PGDCA, DBM and Public Administration, this is the only institution in the state where all the disciplines are taught. The college is committed to make its students responsible and aware about the burning public issues. To acquaint the students with Indian system of governance and parliamentary democracy, Youth Parliament is organized by selecting some enthusiastic students. For mapping and identifying the human resource and nurturing the talent, the institution has been organizing this activity since 2014. This initiative was taken by the department of Law and Public administration under the supervision of IQAC. Through the Youth Parliament, the students voice their genuine and sincere opinions about participation of youth in the New India. This collective effort promotes decision making ability, leadership quality, critical thinking and understanding the gravity of political issues among students. The vision of the college is to make the students aware and responsible citizens of the society. This activity is student centric, so as to assure public participation in the administration. This persuades the students to understand common man's point of view and express

it in an articulated manner.

File Description	Documents
Appropriate link in the institutional website	https://cgcollege.org/Assets/Documents/Institutional%20Distinctiveness.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future Plan

- To start Post Graduate Programme in Botany and Psychology
- To start Public Administration as one of the subjects in UG
- To start the research center of Geography, History and Anthropology
- To upgrade English Lab, Physics and Chemistry Labs and to establish a new lab for B.Com. Computer Science and PGDCA.
- To establish a studio for e-content development
- To conduct FDPs for skilling the teaching as well as non-teaching staff to work for e-governance
- To include field visit and internship in the curriculum of almost all subjects
- Automation of library and office
- To conduct vocational training programme for students
- To start Value Added Courses
- To conduct Student Satisfaction Survey
- To develop college album in the institutional website
- To organize National and International webinars/seminars workshops & training programmes.